

## Certificate of Competence: Site Senior Executives

The following unit standards are required:

Unit Standard Number	Title	Level	Credits
7142	Demonstrate knowledge of the application of regulatory requirements to manage an extractive site	6	25
17279	Demonstrate knowledge of the co-ordinated incident management system (CIMS)	2	2
22445	Describe the roles and functions of a CIMS Incident Management Team (IMT) at an incident	4	4
23547	Establish the risk management system at an extractive site	7	20
23548	Establish and maintain the Occupational Health and Safety management system at an extractive site	7	20
16810	Develop a Workplace Emergency Management Plan	6	10

- **For unit standards 7142, 17279 & 22445** - please refer to the document *MITO Training Programmes for Current Holders* for the upcoming courses available.
- **For unit standards 23547 & 23548** - University of Queensland (UQ) in Australia offers two online training programmes:
  - Mine7033 - Minerals Industry Risk Management
  - Mine7041- Mine Occupational Health & Safety

Site Senior Executives (SSE) that successfully complete the UQ courses and are awarded their course certificate can apply to the National Assessor to have the following two unit standards awarded through the MITO RPL process. SSE's can obtain the RPL application form by emailing [national.assessor@mito.org.nz](mailto:national.assessor@mito.org.nz). Standard MITO RPL fees will apply.

UQ Course	Unit No.	Title	Level	Credits
MINE7033	23547	<u>Establish the risk management system at an extractive site</u>	7	20
MINE7041	23548	<u>Establish and maintain the Occupational Health and Safety management system at an extractive site</u>	7	20

The programme requires learners to:

- Complete all learning through the online resources
- Allow at least four hours per week for study per course
- Meet timetable commitments for the submission of projects and assessments
- Actively contribute to discussion boards (this represents about 10% of the total mark per course)
- Achieve a mark of 76% or above to pass each course.

UQ requires a minimum of five learners for each course. Learners will be encouraged to engage with each other through an eLearning environment.

UQ will charge learners fees for each course (approximately AU\$2,820 per course). Please note that for NZ resident SSEs, UQ will apply Australian domestic fees, rather than the international fees applied to learners that reside outside of Australia.

It is important to note certain entry criteria may be required to enrol in the UQ courses. Please [click here to download the UQ application](#).

All enquires about the UQ courses should be directed to:

**Kyle Pettitt**

Postgraduate Coursework Program Coordinator  
Sustainable Minerals Institute  
The University of Queensland  
Email: [k.pettitt@uq.edu.au](mailto:k.pettitt@uq.edu.au)  
Tel: +61 7 3346 3015  
Webpage: [www.smi.uq.edu.au](http://www.smi.uq.edu.au)

**Carmel Bofinger**

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NZ Mines Rescue Service are also running courses for these unit standards. Enquiries about these courses can be directed to:

Patricia Russell  
Commercial Training Manager  
NZ Mines Rescue Service  
03 762 7828

- **For unit standard 16810** – this unit standard can be delivered as a two day course and post-course project. Each course requires a minimum of 2 to 10 learners. All enquires about training arrangements, including course costs, for this unit standard can be directed to:

**Phil Nesbit, Fire Rescue and First Response Ltd**

P. 0508 FYRBOS  
M. 021 934 695  
DDI: 09 947 5241  
Fax: 09 428 3659  
Email: [phil@fyrbos.co.nz](mailto:phil@fyrbos.co.nz)  
[www.fyrbos.co.nz](http://www.fyrbos.co.nz)