

GREAT NEWS

FREE TRAINING!



mito.nz/free

SCAN FOR LIST OF
ELIGIBLE PROGRAMMES

CAREERS IN THE TRANSPORT AND LOGISTICS INDUSTRY

The MITO logo, featuring a stylized globe icon above the lowercase text "mito".

mito

ABOUT MITO

Every year MITO helps thousands of learners gain the knowledge and skills they need to accelerate their careers, with on-the-job training and apprenticeships.

With around 80,000 New Zealanders working within the transport and logistics industries, there are plenty of opportunities for you to find a rewarding career. Put yourself in the driver's seat with jobs such as Heavy Vehicle Driver, Log Transport Operator and Load Pilot Driver, or get your career moving as a Port Operator.

We offer a range of training programmes and learning experiences that will challenge and reward you. With our help and your drive and initiative, you can really get your career going places.

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WHAT YOU NEED TO KNOW

What is an apprenticeship?

An apprenticeship is training done on-the-job so you EARN WHILE YOU LEARN! You complete practical assessments at work, proving you can perform certain tasks. There is also some theory-based training and off-job training involved too. When you've completed your apprenticeship, you gain a nationally-recognised qualification.

Support will be provided throughout your programme by your MITO Training Advisor, workplace supervisor and specialist trainers.

What do you need to start an apprenticeship?

To enrol in any of MITO's transport and logistics training programmes you need to be employed in the transport and logistics industry and have an employer who is prepared to support you through your training.

To sign up, simply fill out the form at mito.nz/ready-to-sign-up and our enrolments team will be in touch.

Training Fees

What's better than getting paid to get qualified? Having your fees paid for you too! The Government's Targeted Training and Apprenticeship Fund (TTAF) will pay for the training fees for all learners that enrol in an eligible MITO apprenticeship or traineeship programme until 31 December 2024.

For more information visit mito.nz/free.

For some programmes MITO charges an annual training fee for each year of your apprenticeship which covers all your training and assessment costs. A discounted annual fee may be available if your employer has a registered MITO workplace assessor. Please contact MITO for more details.

mito.org.nz | 0800 88 21 21 | info@mito.org.nz

HOW TO ENTER THE INDUSTRY

If you're keen to get a job in the transport and logistics industry, here are some quick tips to help you get started.

1

CHOOSING SCHOOL SUBJECTS

School subjects that may be useful include:

- English, Mathematics, Technology, Computer skills and Science (such as Physics)
- It's important to get your literacy and numeracy credits too, however MITO can assist you with these if necessary through our support programmes.

2

WRITING A CV

Write a good CV that includes:

- Your name and contact details
- A description of your education, existing qualifications and any practical experience
- A list of people happy to recommend you to potential employers.

3

APPLYING FOR A JOB

There are plenty of ways to look for a job including:

- Visit MITO's Job Hub at mito.nz/jobhub to view current job vacancies and create a jobseeker profile to promote yourself to employers who are actively looking to hire
- Job search websites such as Seek and TradeMe
- Going 'door knocking' and approaching local businesses
- Asking friends and family for contacts – a lot of people find jobs through 'word of mouth'.

4

ATTENDING AN INTERVIEW

Make a good impression at your interview by:

- Turning up on time
- Dressing tidily and being polite and friendly
- Asking questions (it shows you're interested) and thanking the employer before you leave.



MICRO-CREDENTIAL

shiftup[®]
Road Transport Career

QUALIFICATIONS

ShiftUp[®] - Road Transport
Micro-credential

LEVEL



SHIFTUP[®]

ShiftUp[®] offers secondary school students the chance to earn a micro-credential in the road transport industry, credits towards NCEA and a great introduction to the workplace.

Supported by MITO, in partnership with secondary schools and local businesses, ShiftUp[®] has both theory eLearning and practical workplace learning. Unit standards completed for ShiftUp[®] can be used towards the next step in a MITO traineeship in the road transport industry.

This micro-credential will give you the skills and knowledge to:

- Demonstrate knowledge of good work habits and safe work practices in the automotive industry
- Demonstrate good work habits and safe work practices in the automotive industry
- Demonstrate knowledge of the commercial road transport industry
- Describe motor vehicle documentation and general systems and components
- Describe driving hazards and crash risk reduction strategies and responses to driving hazards.

If you want to gain a micro-credential in the road transport industry, credits towards NCEA and receive practical, hands-on experience that will look great on your CV, talk to your school's careers advisor or Gateway coordinator about ShiftUp[®] or visit mito.nz/shiftup.



SHIFTUP[®]

GET YOUR CAREER GOING PLACES



QUALIFICATION

Introduction to Commercial
Road Transport
Micro-Credential

LEVEL



DURATION



MONTHS

INTRODUCTION TO COMMERCIAL ROAD TRANSPORT MICRO-CREDENTIAL

This micro-credential is designed for individuals who have left secondary school and are interested in working in the commercial road transport industry.

From vehicle systems and documentation, through to driver roles and customer service, you'll gain the foundation knowledge required to gain an effective introduction to the industry or explore a potential career pathway.

This training programme will enable you to:

- Demonstrate knowledge of the commercial road transport industry
- Demonstrate knowledge of motor vehicle documentation and primary systems of a vehicle
- Describe consignment documentation used in the industry
- Describe driver roles and responsibilities for the transportation of goods by road
- Demonstrate knowledge of driver professionalism and positive customer service in the commercial road transport industry.



QUALIFICATION

New Zealand Certificate
in Commercial Road
Transport Skills

LEVEL



DURATION



MONTHS

COMMERCIAL ROAD TRANSPORT SKILLS

Interested in a career in the commercial road transport industry? This training programme will provide you with the entry-level skills and knowledge to undertake tasks such as vehicle loading, yard person duties and basic driving as directed.

This training programme will enable you to:

- Comply with the commercial road transport regulatory environment, including health and safety obligations, while working in a yard or loading area
- Apply knowledge of vehicle systems, types, and technologies when undertaking workplace tasks as directed in a yard or loading area
- Apply knowledge of loading principles to ensure the safe and efficient transportation of freight while working in a yard or loading area
- Demonstrate sound driving techniques and strategies while working in a yard or loading area.

To be eligible for this programme, you will also need to hold a full driver licence applicable to the class of vehicle being used.



QUALIFICATION

Commercial Road Transport -
Mass and Dimensions
Micro-credential

LEVEL



DURATION



WEEKS

MASS AND DIMENSIONS MICRO-CREDENTIAL

Designed for individuals already working in the commercial road transport industry, this micro-credential provides the foundation knowledge required to understand vehicle mass, dimensions and High Productivity Motor Vehicle permits for drivers.

This micro-credential will teach you the skills and knowledge to:

- Demonstrate knowledge of High Productivity Motor Vehicle permits.



QUALIFICATION

Commercial Road Transport -
Driver Safety Micro-credential

LEVEL



DURATION



DRIVER SAFETY MICRO-CREDENTIAL

Designed for individuals already working in the commercial road transport industry, this micro-credential provides the foundation knowledge required to understand fatigue and health factors affecting the performance of drivers and safe night driving.

This micro-credential will teach you the skills and knowledge to:

- Demonstrate knowledge of fatigue and health factors affecting the performance of commercial road transport drivers
- Demonstrate knowledge of safe night driving.



MICRO-CREDENTIAL



QUALIFICATION

Commercial Road Transport
- Heavy Combination Vehicle
Loading Fundamentals
Micro-credential

LEVEL



DURATION



WEEKS

HEAVY COMBINATION VEHICLE LOADING FUNDAMENTALS MICRO-CREDENTIAL

Designed for individuals working in the commercial road transport industry, this micro-credential provides the foundation knowledge required to understand heavy combination vehicle dynamics, safe driving, loading principles and procedures.

This micro-credential will teach you the skills and knowledge to:

- Demonstrate knowledge of loading principles and procedures for commercial road transport
- Demonstrate knowledge of heavy combination vehicle dynamics and handling for safe driving.



QUALIFICATION

New Zealand Certificate in
Commercial Road Transport
(Heavy Vehicle Operator)

LEVEL



DURATION



HEAVY VEHICLE OPERATOR

Heavy Vehicle Operators drive heavy rigid vehicles or heavy combination vehicles.

This training programme provides drivers with the skills they need to:

- Comply with the commercial road transport regulatory environment and health and safety obligations as a heavy vehicle operator to ensure the safety of themselves, their vehicle, other road users, and the public
- Demonstrate safe and fuel-efficient driving skills and expertise, and perform driving manoeuvres and tasks for a heavy rigid vehicle or heavy vehicle combination
- Complete comprehensive route planning as a heavy vehicle operator using appropriate navigation technology, ensuring regulatory obligations are met and public safety is protected
- Communicate effectively with customers, clients, and colleagues as a heavy vehicle operator
- Apply knowledge of heavy vehicle mechanical and electronic principles and systems, such as vehicle technology, types, and combinations, to transport freight and safely carry out essential checks
- Apply knowledge of loading, restraint, and unloading principles and procedures to work as a heavy vehicle operator.

To be eligible for this programme, you will also need to hold a full driver licence applicable to the class of vehicle being used.



“ For me, getting a formal qualification felt like something I needed to do as it could really assist me in my future as a heavy vehicle operator. ”

Josh Mabey

Read more about Josh at mito.org.nz/josh



“ It’s a serious job driving a 44-tonne truck on the highway with all the other road users. The qualification has helped raise my awareness of the safety requirements when operating a truck on the open road. ”

Dean Taiaroa

Read more about Dean at mito.org.nz/dean

QUALIFICATION

New Zealand Certificate
in Commercial Road
Transport (Specialist Driver) –
Transportation of Logs

LEVEL



DURATION



LOG TRANSPORT OPERATOR

This training programme will provide drivers with the skills and knowledge required to safely and competently operate heavy combination vehicles, to ensure the efficient transportation of logs.

This training programme will enable you to:

- Use advanced skills and expertise for safe and fuel-efficient driving and expertly perform driving manoeuvres and tasks for a heavy rigid vehicle or heavy vehicle combination
- Comply with specialist health and safety, legislative, loading, planning and operational requirements for transporting logs
- Transport logs by heavy vehicle.

To be eligible for this programme, you will also need to hold a full driver licence applicable to the class of vehicle being used.







MITO is a division of Te Pūkenga.
We support on-job learning and career
development for the commercial road
transport industry.

[mito.nz](https://www.mito.nz) | 0800 88 21 21 | info@mito.org.nz