

Application for Extension of Assessing Scope

Please complete all sections of this form.

Email this form and your evidence to: mito.assessors@mito.org.nz.

<p>Assessor type</p> <p>Tick your assessor type. If you have more than one assessor registration with MITO, tick the assessor type this application is for.</p>	<p>Contracted Assessor – contracted by MITO on an ‘as-required’ basis to conduct assessments for learners in a MITO Training Agreement.</p> <p>Workplace Assessor – conducts assessments within their workplace for learners in a MITO Training Agreement.</p> <p>Independent Assessor – conducts assessments independent of a workplace or a contract with MITO.</p>
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Registration Details

What is your assessor stamp number?

Full name

Mobile phone

Reason(s) for requesting additional scope

Conditions

To extend your MITO Registered Assessor Scope you must:

- show that you have the appropriate experience, skill and knowledge to assess against MITO unit standards or programmes
- hold the relevant endorsement on your driver licence (if driver licensing or endorsement related)
- provide evidence of any qualifications relevant to the unit standards or programmes you will be assessing
- comply with the registration requirements as set out in the [MITO Registered Assessor Code of Practice](#).

Assessor Scope Details

Please list the unit standards or programmes you are applying to have added to your scope. If you have any questions about your application, please email MITO at mito.assessors@mito.org.nz.

Unit Standard/Programme	List the evidence you have supplied to verify your experience in this unit standard/programme

Conflict of Interest Declaration

A conflict of interest must be declared when you have a private, personal or business interest that has the potential to influence your objective professional judgement and/or your duties as a MITO Registered Assessor.

If you are unsure of what sorts of things may be a conflict of interest to you as an assessor, contact MITO at mito.assessors@mito.org.nz

Declared conflicts of interest will be evaluated by MITO and you will be informed of the outcome. If in any doubt, you should record an actual or perceived conflict of interest.

Please tick the appropriate box	At this time I do not have a conflict of interest to declare in my role as a MITO Registered Assessor. At this time I do have a conflict of interest to declare in my role as a MITO Registered Assessor.
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If you have a conflict of interest to declare, please state clearly in the box below:

- the name of the person or organisation you have a relationship with or interest in; and
- the nature of the interest or relationship.

Applicant Declaration

Tick in the boxes to indicate you have read and agreed with the declaration items.

In accordance with the Privacy Act 1993, I authorise MITO to obtain all necessary information for the purpose of this application and understand that it will remain confidential to MITO.

I declare that the information I have provided in my application and all supporting documentation is correct, and that the disclosure of incorrect information or failure to disclose relevant information may result in withdrawal of an offer of registration, or termination of registration.

I will advise MITO of any change to the current status of my driver licence (applicable to driver licensing and endorsement assessments).

I agree to follow MITO policies and procedures, in relation to the above scope, and my existing scope, as set out in the [MITO Registered Assessor Code of Practice](#) and as communicated to me by MITO, and understand that if I breach them at any time my registration as an assessor may be cancelled immediately and without notice.

Name

Signature

Date

Final Checklist

Application form and declarations fully completed

Copies of relevant industry qualifications attached

A copy of the front and back of your driver licence (if driver licensing or endorsement related)

Work experience history provided or CV attached